

Action Plans 2024-2025

Curricular Aspects

1. Curricular Planning & Implementation

Action Plan	Time Frame
The UG & PG programme, courses to be restructured by integrating TANSCHHE and UGC curricular framework for higher education and presented in the forthcoming Board of Studies meeting. And the same to be passed in the Academic Council Meetings.	<u>ODD SEM.</u> Boards of Studies - Between 2.9.2024 and 6.9.2024 Academic Council - 18.10.2024 <u>EVEN SEM.</u> Boards of Studies - Between 17.02.2025 and 21.02.2025 Academic Council - 27.03.2025

1. Curricular Planning & Implementation – contd...

Action Plan	Time Frame
• The CO & PSO attainments to be computed with the Formative Continuous Assessments and Summative Examination for 2022 (Sem. V & VI), 2023 (Sem. III & IV) and 2024 (Sem. I & II) batches of UG. 2023 (Sem. III & IV) and 2024 (Sem. I & II) batches of PG.	• Odd semester January 2025 • Even semester May 2025

2. Curriculum Enrichment

Action Plan	Time Frame
Organizing Capacity Building Programs (CBPs) to Support Effective Course Design and Implementation	
1. Industry based course (PG) – Semester III Departments to design the course in collaboration with industry	August 2024
2. Environmental Course (Studio based) (UG) – Semester III Centre for Environmental Studies to conduct CBP on course design and assessment	September 2024

2. Curriculum Enrichment

Action Plan	Time Frame
Organizing Capacity Building Programs (CBPs) to Support Effective Course Design and Implementation	
3. Centre for Entrepreneurship Development (UG Vocational Course in Semester III and PG Entrepreneurship Course in Semester IV) – CBP on Design Thinking	November 2024
4. Life Skill Course (Cyber Security) (UG) – Semester V Centre for Value Education - CBP on Cyber Security	January 2025
5. Life Frontier Engagement (Community based) (UG) – Semester VI Centre for LiFE - CBP on Service-Learning course design	January 2025

2. Curriculum Enrichment

Action Plan	Time Frame
National Conference national conference on Innovative Pedagogical approaches and Evaluation Reforms with Centre for Communication and Multimedia	November 2024
MoU International MoU with International Study Centre	March 2025

3. Introduction of New Academic Programmes

Action Plan	Time Frame
Introducing B.Sc. Data Science by Department of Computer Science - Content to be framed and passed in the upcoming Board of Studies and Academic Council meeting.	Academic year 2025-2026

4. Feedback

Action Plan

Time Frame

Analysing End of semester –
course wise feedback by Students
and Faculty

- Odd semester - November 2024
- Even semester - April 2025

Centre for Communication and Multimedia

Theme – Curricular planning and Implementation

Action Plan	Period
Capacity Building Programme on “Recent Trends in Content Development”	August 2024
One- day session to complete one module for online course	October 2024
Board of studies for the Online courses being designed by the Departments	January 2025

Theme - Academic Flexibility

Action Plan	Period
Techno-sharing sessions ● Use of AI in Teaching, Evaluation & Research ● AI tools in Moodle	Academic year 2024-2025
Approval process and Implementation of Online Educational Resources (OER) Policy	Academic year 2024-2025
Analyse digital competency - Incorporate the questionnaire from UNESCO Digital Literacy Global Framework in the study on digital competency	Academic year 2024-2025
Encourage the faculty and students to enroll in national-level e-content creation contest	Academic year 2024-2025

Theme – Strengthening of Digital classroom

Action Plan	Period
Provide SMART TV in remaining Classrooms	Academic year -2024-2025

Theme - AV Club

Action Plan	Period
Training Session on Multimedia Usage - AV club students to be given training on audio visual software and equipment	September 2024
Bird walk/photo walk - AV club students to be taken for a photo walk with the help of a professional Photographer	December 2025

Institutional Development Plan – Annexure I

Evaluation Process and Reforms

Supplementary Examinations - June 2024

The Registration for Supplementary Examinations-June 2024 was completed during the period from 3rd June 2024 to 9th June 2024. The June Supplementary Examinations were conducted from 19th June 2024 to 02nd July 2024.

Programme	Registered	Appeared	Passed	Pass %
UG	519	486	215	41
PG	97	85	50	60
DIP	8	8	8	100
TOTAL	624	579	273	47

Assessments for 2024 -2025

Continuous Assessments to be based on the units of courses for the ODD and EVEN Semesters of 2024-2025. The different Continuous Assessments (CA) given are Tests, Assignments, MCQs, Seminars etc.

Theme	Action Plan	Time frame
Evaluation Process and Reforms	Regular Summative and Supplementary Examinations - November 2024 The Regular Summative and Ssupplementary Examinations-November 2024 to be conducted in the month of November. The registration for the same will be done in the last week of August 2024.	04 th November 2024 to 15 th November 2024
	Result Passing Board – Odd Semester 2024-2025 The Result Passing Board for the Odd Semester 2024-2025 to be conducted in December 2024.	first week of December 2024
	Comprehensive e-Assessment – Even Semester 2024-2025 The Comprehensive e-Assessment for II PG students to be conducted in March 2025.	Second week of March 2025

Theme	Action Plan	Time frame
Evaluation Process and Reforms	Regular and Supplementary Examinations-April 2025 The Regular and Supplementary Examinations-April 2025 to be conducted in the month of April 2025. The registration for the Supplementary Examinations to be done in the month of January 2025.	15 th April 2025 to 30 th April 2025
	Annual e-Assessment – Even Semester 2024-2025 The Annual e-Assessment for I,II & III UG students to be conducted in April 2025 along with their Summative Examinations.	30 th April 2025
	Result Passing Board – Even Semester 2024-2025 The Result Passing Board for the Even Semester 2024-2025 to be conducted in May 2025.	Second week of May 2025

Theme	Action Plan	Time frame
Evaluation Process and Reforms	Evaluation and Transparency PG valuation to be done by the external examiners and the transparency for both regular and supplementary examinations to be given to students by uploading the scheme of valuation in the automation portal for both ODD and EVEN semesters 2024-2025.	Third week of November 2024(Odd Semester) First week of May 2025(Even Semester)
	A need-based workshop for up skilling faculty to be conducted in February 2025 to enhance the efficacy of question setting and evaluation process.	February 2025

Theme	Action Plan	Time frame
Student Performance and Learning Outcomes	Conduct Result Analysis of the students' performance in the academic year 2024-2025 to gauge the academic performance and evolve evaluation reforms accordingly.	May 2025
UGC based Institutional Development Plan	To meet NAAC criteria and IDP (Institutional Development Plans) requirements, a comprehensive Question Bank to be maintained. The CIT to lead the creation of a module to facilitate the entry of questions into the Question Bank. Only validated questions to be entered. The entry portal to have information about who created and validated each question to ensure proper documentation and accountability.	Both Odd and Even Semesters of the Academic Year 2024-2025

Research Innovation and Extension

Research and Development Cell

S. No.	Action Plan	Proposed Month
1.	Revision of Seed Grant Project Guidelines & Updating the Website	July 2024
2.	- Interaction with Dr.J.Samadhanam.(Expert Member of Research Advisory Committee, Vinayaga Mission) - Registration of all Faculty in Google Scholar, Orchid and IRINS (Procedure to register has been sent) - Updating the Consultancy policy in the College Website	August 2024
3.	Training on HPTLC, FTIR other techniques for research scholars, faculty, NTS and external participants- in Collaboration with Science Instrumentation Centre.	September 2024
4.	Updating the college website with the consultancy services offered by each department	September 2024
5.	Coaching for CSIR UGC NET exam for the students and research scholars of Humanities and Sciences to be organized by the departments and coordinated by the R & D Cell Procurement of UV-vis Spectrometer	October 2024

S. No.	Action Plan	Proposed Month
6.	Workshop(series) for faculty on Proposal writing and identifying funding agencies	November 2024 onwards
7	Seminar on Project writing for III UG and II PG students to be conducted by each department	December 2024
8.	National Conference for Sciences and Humanities Recent Trends in Applied Sciences / Energy and environment research	February 2025
9.	IPR training in collaboration with CED	March 2025
10.	Summer internship – in collaboration with Science Instrumentation Centre	May 2025
11.	Best LFE projects to be published in ASPIRE journal	May 2025-June 2025

Institutional Development Plan - Annexure II

Part V Extension Programme Activities

Name of the activity	Action Plan	Duration
- Drive Against Drugs [TN Govt.Guidelines] - Green Tamil Nadu Mission - Blood Donor Network	As part of the Drive against Drugs initiative, formation of an 'Anti-Drug Club' and a feasibility study on preventing drug abuse to be conducted in collaboration with the Counselling Unit and Madurai City Police. Plantation activities to be organized in collaboration with the Centre for Environmental Studies. The Blood Donor's WhatsApp Group, to be created in collaboration with Government Rajaji Hospital to connect and mobilize donors.	Academic year 2024 - 2025 Academic year 2024 - 2030 Academic year 2024 - 2025

Name of the activity	Action Plan	Duration
- Awareness programmes through NSS, LEB, LSP, RRC, YRC, and Ranging - Government of India, Ministry of Youth Affairs & Sports, N.S.S. Regional Directorate, Chennai. As per the Guidelines given by UGC-Community Engagement and Service	Adoption of Villages: Targeted special camping to transform them into Green and sustainable villages. This includes palm seed collection and plantation drives in collaboration with the CES. NSS Focused Programme 24-25: Ayushman Bharat, Cyber Security, Indian Postal Service, Road safety and GIS mapping. Healthcare Initiatives: Medical camps focusing on blood donation and eye care, along with educating on the importance of First Aid. Government Programs: Participation in various Government initiatives, RJDCE and MKU programs. Collaborations: MoU with Kalpataru - "Giving for a Cause" initiative. Physical Fitness: Implementation of a physical fitness program. Celebration of Important Days.	Academic year 2024-2025

Highlights of Part-V Activities in the Press for 2024-2025 (June 26th to August 15)

Dinamalar (12.07.2024)



YES TO LIFE, NO TO DRUGS: LDC's 1st YEAR UG STUDENTS GET ORIENTATION ON DRUG ABUSE

By Shastri V Malady
Jul 11, 2024, 18:51 Pm 0:0



Drug abuse pledge at Lady Doak College in Madurai on July 10th 2024.

Press Release on NSS-LDC International Yoga-Day Celebrations
(22.06.2024)



NSS unit of Lady Doak College in Madurai on Thursday organizes a comprehensive programme to mark the observance of International Day Against Drug Abuse and Illicit Trafficking. —K.Manikandan

Glimpses of the Event in LDC Campus (26.06.2024)



Kargil Diwas in Press Report- Dinanthanthi-27.07.2024



28-01-2025

www.ladydoakcollege.edu.in



Physical Education

Action Plan	Time frame
International Yoga Day	21.06.2024
UG & PG Orientation Program – Tips for Healthy Living	01.07.2024 & 02.07.2024
Kendriya Vidyalaya Regionals Basketball Tournament	25.07.2024 to 27.07.2024
Intramural Chess Competition for Students	07.08.2024 & 08.08.2024
Inter School Zonal Level Volleyball Tournament for Girls	13.08.2024

Action Plan	Time frame
Intramural Cricket Trials	20.08.2024 & 22.08.2024
‘Health and Fitness Club’ & National Sports Day Celebration – Guest Lecture on Healthy Spine	29.08.2024
MDFA Interschool and Intercollegiate Football Tournament for Girls	28.8.2024 & 4.9.2024
Intramural Chess Competition for the Teaching Faculty	03.9.2024 & 04.09.2024
Self Defense – (Taekwondo)	11.09.2024

Action Plan	Time frame
Intercollegiate Competitions – Table Tennis, Swimming, Kabaddi & Football	15.09.2024 to 30.10.2024
Aerobic/ Zumba Dance for Teaching and Non-Teaching Faculty	23.11.2024 to 18.12.2024
Intramural Sports Day Competitions	25.11.2024 to 06.02.2025
State Level Inter Collegiate NTS Volleyball Tournament	08.01.2025 & 09.01.2025
Annual Sports Day Celebration	07.02.2025

Action Plan	Time frame
Inter Hostel throwball competition	20.2.2025 & 21.02.2025
National Level sports workshop and sports clinic for students	25.02.2025 to 30.03.2025
Queens League State Level 7's Football Tournament for Women	07.03.2025 & 08.03.2025



NATIONAL CADET CORPS (Army & Air Wing)

Action Plan	Time frame
International Yoga Day	21.06.2024
NCC Deputy Director General Visit	24.06.2024
Kargil Vijay Diwas	26.07.2024
Har Ghar Tiranga Campaign & Partition Horrors Remembrance Day	14.08.2024
Ek ped maak enaamon (Tree Sapling Plantation)	15.08.2024

Action Plan	Time frame
Independence Day Celebration	15.08.2024
National Space Day	23.08.2024
Swachh Bharath Program (Statue Cleaning at Gandhi Museum)	28.8.2024
Workshop on “Health and Hygiene”	4.09.2024
Self Defense – (Taekwondo)	11.9.2024
Palm Seed Plantation in Satellite Campus	18.9.2024

Action Plan	Time frame
Old Age Home Visit	25.9.2024
Workshop on First Aid Program	16.09.2024
Inter Platoon Competitions (Contingent Drill, Group Dance , Solo Singing and Elocution)	19.09.2024 to 15.10.2024
World Mental Health Day	10/10/2024
Workshop on “Indian War Heroes”	16.10.2024
Air Force Day	08.10.2024
YUVA YODHA – State Level NCC Intercollegiate Program	23.11.2024

Action Plan	Time frame
Navy Day	04.12.2024
Puneet Sagar Abhiyan	6.12.2024
Indian Armed Forces Flag Day	7.12.2024
National Youth Day	12.01.2025
Army Day (Online Poster Making Competition)	15.01.2025
Blood Donation Camp	22.01.2025
Republic Day Celebration	26.01.2025
Field Marshal K.M Cariappa Day	28.01.2025
NCC Cadre Program for 'B' and 'C' Certificate Examination	29.01.2025 to 3.03.2025
World Cancer Day	4.02.2025
NCC Valedictory Program	26.03.2025

Centre for Life Frontier Engagement

Focus of LiFE Projects for the Academic year 2024-2025:
Sustainable Development Goals (SDGs) based LiFE Projects
using Community-Based Participatory Research (CBPR)



Action Plan	Time frame
Orientation to LiFE Faculty Facilitators Dr. A. S. Priscilla, Dean of Academic Affairs (Sciences) & Assistant Professor of Zoology	25 July 2024 - Completed
Training on “Methods in Community-Based Participatory Research” to Students Mr. Praveen Kumar, Faculty, DHAN Foundation, Madurai	9 September 2024
Memorandum of Understanding - Voice trust Renewal of Collaboration with the Honourable Member of Parliament, Mr. S. Venkatesan, Madurai Constituency	October 2024
Registration for UNAI Hub	October 2024

Action Plan	Time frame
Service-Learning Conference - CUAC (Colleges and Universities of Anglican Communion) Colleges (Follow-up of the IQAC Action taken)	November/December 2024
One day workshop for LiFE Faculty Facilitators on “Course Development for Life Frontier Engagement”	January 2025
Online Course Development for Life Frontier Engagement - Phase I (Institutional Grant Applied)	March/April 2025
Open House – Display of the Outcome of LiFE projects - Significant Achievements	March/ April 2025

ORIENTATION TO LiFE FACULTY FACILITATORS - 25 JULY 2024

Resource Person: Dr. A. S. Priscilla, Dean of Academic Affairs
(Sciences) & Assistant Professor of Zoology

Beneficiaries: 35 LiFE faculty facilitators from different disciplines



Institutional Development Plan - Annexure III

Student Exchange and other Exchange programmes

INTERNATIONAL STUDENT EXCHANGE PROGRAMMES

Action Plan	No. of Beneficiaries	Time Frame
International Christian University (ICU), Japan	1	End of August – End of November 2024
ACUCA SMS Programme	2	August 2024 & March 2025
Mary Baldwin University	2	January 2025 – May 2025
Handong Global University South Korea	3+3	February 2025 & August 2025
Petra Christian University Indonesia	2+2	February 2025 & August 2025

Service-Learning Programme - Outbound

Action Plan	Time Frame
SLAN meeting – SUSS – Annual Conference	October 2024
Ateneo De Manila – 2 students	June – July 2025
Japan Summer Service-Learning (JSSL) (Summer 2025) – 2 students	June and July 2025

Service-Learning Programme - Inbound

Action Plan	Time Frame
International Service-Learning Programme (Summer 2024)	Six students from the International Christian University, Japan participated in the International Service-Learning Programme 2024 hosted by the ISC between 10 July and 09 August 2024

International Collaboration

1. Semester Exchange Programmes
2. Service-Learning Programmes
3. ACUCA – Micro Degree Programme
4. Club Activities
 - MUN, Other international celebrations, interactions with Oberlin Shansi Fellow

International Study Centre Club

Action Plan	Time Frame
ISC Inauguration	25 July 2024 at 10 am in BCMMT No. of beneficiaries: 100
International Exchange Fair 2024	31 July 2024 at BCMMT No. of beneficiaries: 100+ students
Workshop on Application Writing	7 August 2024 at ISC Activity Hall No. of beneficiaries: 80+ students Resource Person: Ms. Hannah Samuel
Workshop on how to face Interviews	12 August 2024 at ISC Activity Hall No. of beneficiaries: 80+ students Resource Person: Mr. Donnie Harris Oberlin Shansi Fellow, American College

Action Plan	Time Frame
Selection Interview - International programmes COMPLETED	August 14, 2024 Venue: Principal's Office
Halloween party	October 2024 at ISC Activity Room
Thanksgiving Party	November 2024 at ISC Activity Room
Christmas Party	December 2024 at ISC Activity Room
Harvest Festival	January 2025 at ISC Activity Room
International Language Club	February 2025 at ISC Activity Room
Gender and Environment	March 2025 at ISC Activity Room
Other Plans	2 learning activities and one fun activity per month

Foreign Faculty (Visiting)

- Partnering with Oberlin Shansi for the past 4 decades
- A Oberlin Shansi Fellow – Ms. Caris Kanthi Gross (2024-26)
 - sent from Oberlin as Student intern for 2 years
 - manager of Programmes for the ISC Club
 - helps in giving an international exposure to students at Lady Doak College

International Scholarship – UGC_IDP

1. We offer full scholarship to 4 students from Sri Lanka – every year
2. FEPA – Faculty Enrichment Programme Abroad – offers funding for one faculty to spend 4 months at Oberlin Shansi.

Certificate Programme – UGC_IDP

- Lady Doak hosts the International Service-Learning Programme
 - 4 weeks - a range of cultural and social immersion with interaction
- ACUCA Certificate Programme
 - Each semester
 - Open to all ACUCA member institutions
 - Each semester students at Lady Doak are notified and interested students take up various courses based on their choice

Centre for Entrepreneurship Development

Statement of Purpose[as per UGC IDP]	Action Plan	Time frame
Research and Intellectual Property Enablers - Possibilities of usage of University Incubation centres	MoUs with incubation centers at academic institutions and identify ideas/startups that can be incubated in these institutions based on the requirements of each idea Visits are completed to & discussions engaged with: 1. MEPCO Schlenk Engineering College, Sivakasi – MEPCO Incubation Centre - MIC 2. Thiagarajar College of Engineering, Madurai – Technology Business Incubator – TCE-TBI 3. IIM Bengaluru – NSRCEL 's Women Startup Program 4. i-EL Technologies, Bengaluru	May-August 2024 Visit completed on 31st & 2nd August 2024 Visit completed on 18th June 2024 Online meet with Incubation manager, Ms. Ankita on 31st May 2024 Two online meetings completed on 2nd May & 23rd July 2024 August 2024-March 2025
Hands-On Learning: Integrate practical skilling with theoretical learning through industry consultations, usage of shared workshops, and live project opportunities. Students may be disciplinary based or inter disciplinary teams	1. Conducting vocational skills courses based on industry skill requirements/collaborations 2. CED to identify live project opportunities as internships with industries and share with departments. Industries identified: a. Start Up TN b. Maxelerator Foundation c. MABIF d. ICT Academy e. Infosys f. MEPCO Schenk g. Thiagarajar College of Engineering –TCE-TBI	Completed from 25th June-19th July 2024 Verification of possibilities will be undertaken by the following staff members Dr. Sridevi with Ms. Sri Bharathi Mrs. Angel Dr. Lakshmi Subha Mrs. Beevi Hawa Dr. Jayachandra & Mrs. Lakshmi Dr, S.P. Jeyakokila & Dr. Jayachandra Dr. Ann Nirmala

Statement of Purpose	Action Plan	Time frame
Generate Ideas while working on a project or an internship and encourage its growth as a business plan to initiate self-employment.  Strengthen the process across departments with a presentation for Heads of departments and identify potential interested faculty members  A request will be placed for a presentation by CED team during the next Senatus meeting	- Idea submission on Solar lighting for a SMART CITY plan at the Niral Thiruvizha, EDII, Chennai has crossed phase II selections – Four UG Students of 2021 Batch of department of Physics Awaiting results of Phase III. - Ideas presentation was held by EDII Madurai at Anna University Regional Campus, Keezhakuilkudi - College Mentor – Dr. Sinthika, Assistant Professor, Department of Physics and team mentor, Dr. Sharmila, Assistant Professor, Department of Physics - i-EL Technologies is mentoring the process for the LDC team - DEMO DAY of various different projects of students who learnt to make new products during the Vocational skills courses - Workable/viable business plans submitted by students at the culmination of the vocational skills courses to be identified for handholding and conversion into Start ups - Ideas submissions of student teams in the 7th edition of SMART INDIA HACKATHON 2024	Presentation by Alumnae & student team was held on 5th August 2024 Completed on 18th July 2024 August 8th-September 14th 2024

Statement of Purpose	Action Plan	Time frame
Foster a vibrant entrepreneurial eco system with Incubation centers.	Submission of the proposal for the establishment of Pre-incubation Centre, funded by Startup TN	Last date for submission of proposal – 24 th August 2024

Statement of Purpose	Action Plan	Time frame
Establish Physical Enablers – Commercial Shops/ Centres – Convenience Shops for students and staff to purchase essential items (Basic Requirements). Shopping Complex/ Centers suitable for all kinds of shopping	1. Status of Students Trade Corner – Two alumnae are currently selling chat items/brownies etc., @ Rs.2000/- per month per slot. Two slots are made available during the day: 9am-12.30pm & 2pm-5.30pm 2. Setting up of DTP & Stationery shop with student investors 3. Establishment of a Cooperative/Thrift society with all faculty/staff members? – It will sell convenience A-Z products	Academic year 2024-2025 September 2024-February 2025 September 2024-February 2025
Academic support to raise knowledge, skills, attitude, and experience-based competency to improve confidence in doing innovation.	Integrate entrepreneurial education in PG entrepreneurship skills enhancement course	Meeting with Deans of Academic Affairs & CPEC by 30th August 2024

Statement of Purpose	Action Plan	Time frame
Create Innovative Research Projects – CED and R&D Cell	Meeting with Research & Development Cell members for planning of possible projects. 1. Design thinking workshops for students Convert existing problems into research projects for students 2. Students Trade corner, its sustenance & growth 3. Campus waste management 4. Establishment of staff/faculty cooperative society	To be planned and implemented with R&D Cell
Additional certificate programs across the field may be offered.	Explore knowledge-based certificate courses Certificate course in Technician training - Dr. S.P. Jeyakokila & Ms. S. Sri Bharathi Aviation industry[with Career Guidance & Placement cell] – Dr. Nachiar & Dr. Ann Renewable energy – Solar - Mrs. Lakshmi & Dr. Lakshmi subha	Academic year 2024-2025

Centre for Women's Studies

Action Plan	Activities	Time frame
Faculty Workshop	Teaching methods on Biblical Perspectives on Women by Dr. Beulah JM Rajkumar, Advisor, Centre for Women's Studies and Foundation course on Women's Studies and Perspectives on Gender Dr. Rosy Godwin, Member, Centre for Women's Studies	24 th June 2024
Production of Short Films/Documentaries on women	A physical Film making workshop will be conducted for the students of Lady Doak College with the International partnership of Association KARANGAL Nyon, Switzerland.	October 2024

Action Plan	Activities	Time frame
Evidence Based Research	- Research Colloquium on Gender as an analytical tool across all disciplines at Lady Doak College A. Interdisciplinary student teams – 4 B. Interdisciplinary Faculty teams – 4 to 5	August 2024 – January 2025
	Collection of data for two research projects of Centre for Women’s Studies for the year 2022 & 2023 and completion of projects/ Paper publication	September 2024 – February 2025
	On the spot studies for courses offered at the CWS – Reaching the Unreached – Theni, Pamban Fisher women community – Rameswaram, Fisher women community-Tuticorin, Arogya Agam NGO/Community Hall - Andi Patti.	30 th August 2024
	Completion of paper by six existing faculty teams	August 2024 – February 2025

Action Plan	Activities	Time frame
Uliyin Oli - Club of Gender Champions	• Inauguration of Uliyin Oli Club • Weekly Club meetings with monthly theme on Gender perspective. • Expert talks • Formation of Savitribai Phule, Jyotirao Phule, Ambedkar & Periyar Study Circle, joint program with Evidence Organization. • Safe Spaces workshop for students of Lady Doak College	July 2024 – March 2025
Documentary Screening and Dialogue building	• Outreach among two city colleges in Madurai on the documentaries produced in March and in June 2023 ✓ The American College, Madurai ✓ Government Law College, Madurai	August 2024-September 2024

Action Plan	Activities	Time frame
The International Day for the Elimination of Violence Against Women on 25 November, followed by the annual 16 Days of Activism Against Gender-based Violence, is a global moment to help #EndViolence against women and girls.	• Art & Creative Writing Workshops to highlight expressions of Violence taking place on women • One day National Seminar on Reimagining marriage and gender in 21st Century as a measure to address violence on women • Workshop for Non-Teaching Staff members on POCSO Act, 2012 • Workshop on POSH Act for students	25th November – 10th December 2024
Anti Human Trafficking day	• World Anti Human Trafficking Day was observed in collaboration with Part V Extension program along with the District Collectorate, District Legal Services Authority, District Social Welfare office, District Child protection office, Labour Department, Industrial safety & Health Department, One Stop Centre and Tamilnadu Police.	30th July 2024

Action Plan	Activities	Time frame
Collaboration with local NGO - Association of Arulagam	Increasing the entrepreneurial activities, funding and scaling up of products at The Association of Arulagam in collaboration with NSRCEL, jointly coordinated by CWS and CED.	August 2024 – March 2025
International Women's Day 2024	Theme from UN Women	08 th March 2025
District Legal Services Authority	Channelization of District Legal Aid Services in the College campus to every department, Centre and office.	June – December 2024
Additional certificate programs across the field may be offered – UGC IDP	Existing certificate/diploma courses as per NSQF guidelines to be reviewed and offered to the students of Lady Doak College. • Diploma in Digital Film Production – Shift 1 slot time period • Diploma in Nutrition and Dietetics,- Shift II slot time period • Certificate course in Energy Utilization and – Shift II slot time period • Certificate Course in Food Processing Technology and Quality Control – Shift II slot time period Certificate program in Professional Caregiving	Semester II for Certificate courses and 2025 June onwards, Diploma Courses Semester 2 – Board of Studies

Infrastructure and Learning Resources

Centre for Information Technology

Education ERP

1. API
2. Research – Admission, Fee payment, DC
3. Event Organization- 78 categories
4. Centralized reports based on NAAC, NIRF and Principals report

5. Create SR register for SF faculty
6. NTS profile
7. Inventory and fixed Asset Management
8. From PO entry – Bill management- Stock Register
9. Integration of Tally with our Automaton
10. Upgradation of Moodle

Use of ICCT
underlying
technologies like
AI, BA, CC, DS, MB,
OC, VR & AR

- Adopting
present
technologies in
automating the
services

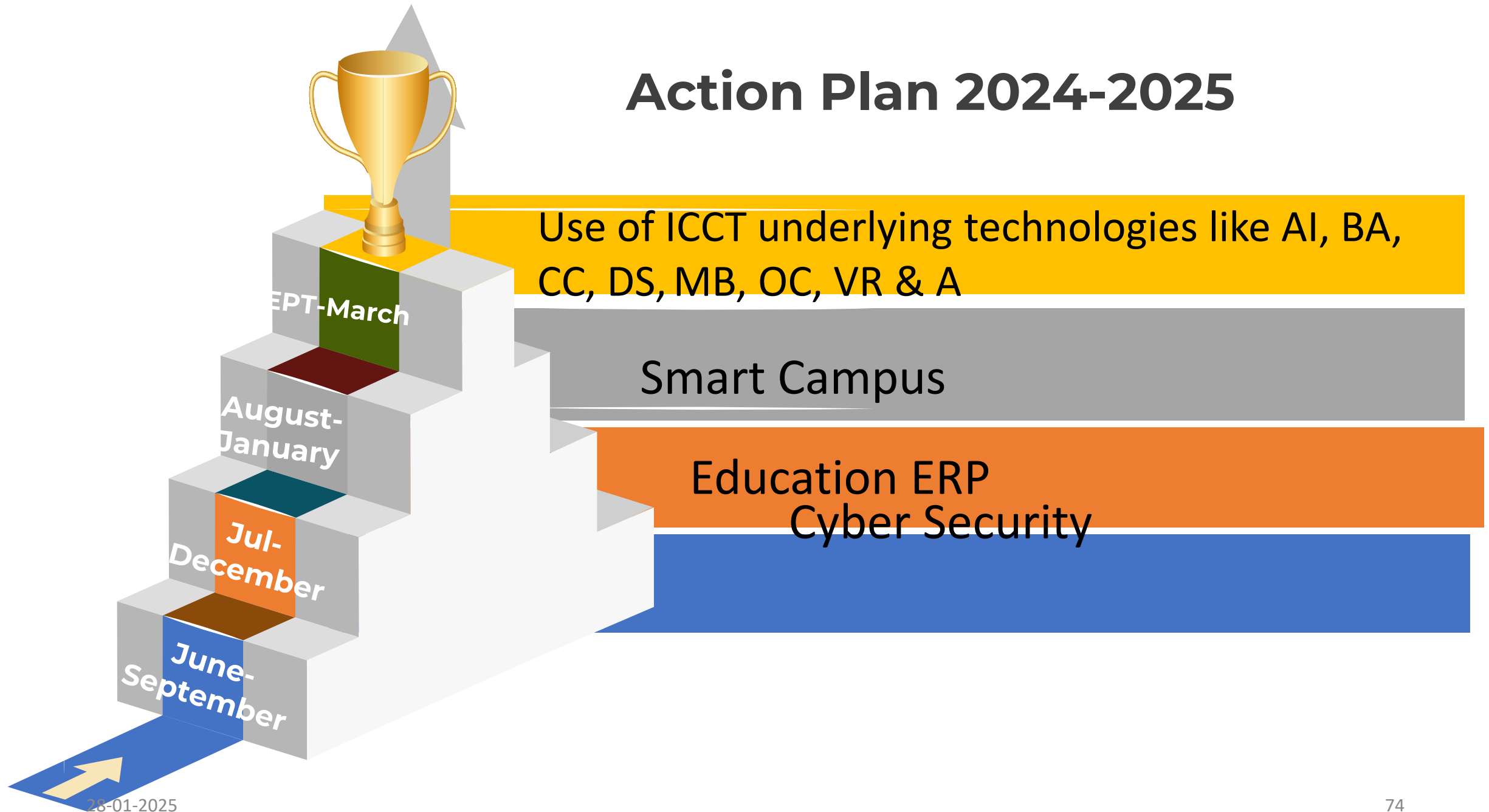
- AI enabled asset
management system
- AI Enabled Admissions
- Contact management
system
- CC (Cloud Computing)
- DS (Data Science)
- MB (Mobile
Computing)
- IoT

Smart Campus

A Smart Campus creates the best balance of cost, comfort, risk and resilience.

- Smart Lighting Systems Automatic Lighting: Automatic On/Off lights to enhance energy efficiency on campus.
- Automatic printing and online payment using IoT -optimize printer usage, reduce costs, and improve resource management.

Action Plan 2024-2025



JX Miller Memorial Library

Action Plan	Time frame
Lecture on Library Resources: about Digital Library/Plagiarism/Citation/h Index/ i10 index	July 2024 to December 2024 • UGC NLIST Activated (Mail Sent to the All Students) & Students Membership Activation Completed • Department of Botany-(3rd UG, 1st & 2nd PG) Lecture about e-resources and Plagiarism & Secondary Sources on 15-07-2024 • Zoology (3rd UG & 2nd PG) Lecture about e-resources and Plagiarism, Secondary Sources and h Index/ i10 index on 16-07-2024

Action Plan

Time frame

Friends of the Library: Book Club/Quiz
Club/UPSC Study Circle

July 2024 to March 2025

- Quiz & Book Club: Inaugural was conducted on 12-08-2024

Institutional Development Plan - Annexure IV

Student Support and Progression

Action Plan	Action Taken		
	Programme	Time frame	Beneficiaries
Reorientation Programme	Reorientation Programme (II, III UG & II PG)	19.06.2024	2840
	Hostel Reorientation Programme (II, III UG & II PG)	18.06.2024	489

Action Plan	Action taken		
I UG Student Induction Programme (SIP)	Programme	Date	Beneficiaries
	1. General Orientation and department orientation 2. Life on Campus, Student Cabinet 3. Tips for Healthy Living Department of Physical Education Lady Doak College, Madurai.	03.08.2024	1217 (Aided and SF)
	The power of focus – How students can achieve their goals 1.Mr. Neil Vimalkumar Boniface, Country Head, Ministry Operations 2. Mr. Inbaraj Antony, Assistant Manager Life Focus Society	04.08.2024	1217 (Aided and SF)
	Demonstration – Automation portal CIT, Lady Doak College Introduction, CCM, Lady Doak College Inspirational Movie (Facing the Giant : Counselling Unit)	05.08.2024	1217 (Aided and SF)
28-01-2025			

Action Plan	Action Taken		
I PG Student Induction Programme (SIP)	Programme	Date	Beneficiaries
	Ms. J. Juanita Full-Time Counsellor, Counselling Centre Lady Doak College, Madurai. Tips for Healthy Living Department of Physical Education Lady Doak College, Madurai.	01.08.2024	305
	Success lies in finishing Well not just winning Mr. A. A. Daniels Gnanamuthu Principal, LAMB'S Institute of Field Evangelism Insights and literary gems from William Shakesphere and William Blake Ms. J. Deborah Christina Former Faculty, Department of English, Lady Doak College, Madurai.	02.08.2024	305

Action Plan	Action Taken		
	Programme	Time frame	Beneficiaries
Hostel Orientation Programme			
Orientation Programme	I PG Admission and orientation Programme	29.06.2024	26
	I UG Admission and orientation Programme	02.07.2024	208

**HOSTEL ADMISSION
2024-2025**

Programme	No. of students Admitted
IIIUG	190
II UG	244
I UG	242
II PG	73
I PG with Diploma	66
TOTAL	815

Action Plan	Action Taken		
	Programme	Time frame	Beneficiaries
Hostel Juniors Welcome	AYIRA '24 (Fresher's Party)	22.07.2024	815 (Resident Students)
Triune Celebration	College Birthday, Founder's Day Celebration and Student Cabinet Inauguration 2024 - 2025	26.07.2024	All students, Teaching and Non Teaching Staff
Student leadership programme	Equipping the called Phase I Fostering leadership 1. Rev. Fr. Dr. Godwin Rufus, Principal, St. Xavier's College, Palayamkottai Leadership in Academia 2. Dr. Aloysius Albert, Dean of Arts, St. Xavier's College, Palayamkottai	05.08.2024	163 (SC members, Class and Club representatives)
	Phase II	17.02.2025	163 (SC members, Class and Club representatives)

Action Plan	Action Taken		
	Programme	Date	Beneficiaries
Medical Check up	Medical Check up	22.07.2024 to 29.07.2024 I UG & I PG with Diploma	1607
		07.08.2024 to 20.08.2024 (II & III) UG & II PG	2808
ID Card	ID Card Photo Capturing	20.08.2024 – 30.08.2024	All Students
		16.08.2024 & 19.08.2024	Teaching Staff with NTS
Free lunch	Providing free lunch for the needy students	(as on 16.08.2024)	52
Parent - Teacher Meet	Parent - Teacher Meet - year wise by every department	II UG, III UG & II PG 19.08.2024 to 23.08.2024 I UG & IPG 20.01.2025 to 24.01.2025	All Students

Action Plan	Action Taken		
	Programme	Date	Beneficiaries
Assembly programme and college events	78th Independence Day Celebration	15.08.2024	1329
	Teachers Day Celebration	05.09.2024	All Staff
	Hostel Teachers Day Celebration	05.09.2024	All resident students and staff
	RHS Training	12.09.2024	Resident Staff
	Hostel Christmas Celebration	12.12.2024	All resident students and staff
	Community Christmas Celebration	20.12.2024	College Community
	76th Republic Day Celebration	26.01.2025	College Community

Action Plan	Programme	Date
Assembly programme and college events	Assembly Programme	10.01.2025
	Hostel Picnic	08.02.2025
	Hostel Day / Hostel Seniors Farewell	02.04.2025
	College Day & Student Cabinet Valedictory	04.04.2025
	Seniors Farewell/Candle Lighting Service	09.04.2025

Action Plan	Programme	Date
Competitions / Activities proposed by the SC	Poster making competition	12.08.2024
	Debate	27.08.2024
	Ashram visit	08.09.2024
	Onam rangoli competition	12.09.2024
	ICM	27.09.2024
	Energy efficiency day- Recycled Art Competition	04.10.2024
	World Depression Day Campaign	10.10.2024
	Mental health day	15.10.2024
	World food day- Sustainable Receipe challenge	16.10.2024
	Wildlife Conservation Day- Essay competition	04.12.2024
	International Anti-corruption day - Drawing Competition	09.12.2024
	World cancer Day- Poster making and rally	04.02.2025
	IDM	14.02.2025 ⁸⁹
28-01-2025		

Action Plan	Programme	Date
ELECTION	STUDENT CABINET ELECTION	19.03.2025
	JCAR COMMITTEE ELECTION	21.03.2025

Non - Government Scholarships - (2024-2025)

S.No.	Name of the Scholarship	Number of students benefited	Amount (in Rs.)
1	Scranton Scholarship	14	3,88,935.46
2	Scholarship (Su. Venkatesan)	2	1,66,808
3	TEAM EVEREST IATC scholarship	14	Upto Rs.30,000 / student + internship + skill training + job opportunities
4	Endowed Scholarship	Renewal	In progress
5	Management Scholarship	Renewal	In progress
6	General Endowed Scholarship	Renewal	In progress
7	Christian Missionaries Children Scholarship	Renewal	In progress
8	FCRA Account Scholarship	Renewal	In progress
9	LDC Foundation Scholarship	Renewal	In progress
10	Support of LDC Education Activities Scholarship	Renewal	In progress
11	Scholarship Free Funds	Renewal	In progress

Government Scholarships

S.No.	Name of the Scholarship	Number of students benefited	Amount (in Rs)
1	Moovalur Scholarship (Pudumaipenn Scholarship)	In progress	Nil
2	Economics Tamil Medium Stipend	In progress	Nil
3	SC/ST/SCC Scholarship	In progress	Nil
4	BC/MBC/DNC Scholarship	In progress	Nil

Centre for Career Guidance and Placement Cell

Action Plan	Time frame
Placement Drives	January 2025 to March 2025 • Registration / Job profiles/ Drive details • Off campus details to be shared among our alumnae through group mail Id/WhatsApp group with the help of CIT, Department's faculty advisor, CGPC and alumnae faculty In charge • On campus placement drive <i>a) Accenture placement process is started</i>
Placement Training	June 2024 to December 2024 • Registration/ Training (Numerical and Logical Reasoning / Soft skills & Employability skills <i>a) Cambridge digital training under progress</i>

Institutional Development Plan - Annexure V

Public Relations Officer

Institutional Development Plan - Annexure VI

Governance Leadership and Management

Internal Quality Assurance Cell

Institutional Development Plan

Types of Infrastructure	Details of its usage	Action Plan	Time frame
Roadmap for the HEI	Templates designed and given to HODs/ Section In-charges for Roadmap preparation	Designing templates based on the UGC guidelines for IDP for HEI's and providing to the Head of the department for the preparation of the Road Maps.	August 2024

Types of Infrastructure	Details of its usage	Action Plan	Time frame
Quality Assurance	Well defined Processes, Processes to capture various aspects of governance, Clearly defined deliverables and outcomes	Launching a ‘Quality Circle’ involving the student cabinet and student volunteers to maintain discipline, cleanliness and develop cultural awareness – dress code, respecting faculty etc.	September 2024
		Facilitating internal audit of course files.	
		Conducting meetings related to • IQAC Internal meeting • IQAC External meeting • Feedback Review meeting for Even Semester 2023-2024 • Feedback Review meeting for Odd Semester 2024-2025	22.08.2024 14.03.2025 September 2024 March 2025

Types of Infrastructure	Details of its usage	Action Plan	Time frame
Quality and Credibility	Accreditation and Certification: Secure recognition from national and international accreditation bodies, enhancing the institution's brand value and ensuring a commitment to educational excellence.	Submitting data for AQAR, NIRF and AISHE	October 2024 – March 2025
	Quality Assurance: Adopt quality assurance frameworks from recognized agencies to improve internal standards and learning outcomes.	Conducting the Administrative Audit for all Offices and Centres	November 2024

Types of Infrastructure	Details of its usage	Action Plan	Time frame
Professional Development and Employment	Faculty Consultancy: Promote faculty-led consultancy to enhance industry-institute relationships and ensure faculty remain current with industry practices.	Organising an Orientation on Consultancy activities for faculty along with the R&D cell	December 2024
Industry and institutional collaboration & Consultation	Further collaborative research leads to more patents & publications.	Conducting a Workshop on Patent filing for faculty along with IIC	January 2025
Student / Faculty Feedback	Evolve Regular 360 Degree feedback for all faculty and consistently monitor and act upon the observations.	Evolving 360 degree feedback system for all faculty along with CHRD	February 2025

Centre for Human Resource Development

FOR TEACHING FACULTY

Institutional Vision and Leadership

Action Plan	Time frame
I. Workshop on ‘Shaping a New Organisational Culture: Strategies for Effective Change’ organised for the Teaching faculty belonging to all leadership levels Resource Person : Dr. Shirley Hereford, Board Member – KWEA Proprietrix of Second Mile Inc., Consultant - Unbox Experience & Certified Birkman Consultant No of Participants : 52	7th June 2024
II. Review of Organisational Structure	October 2024

Financial Management and Resource Mobilization

Action Plan	Time frame
I. Meeting with Dr. Shirley J Roel, Director INCHE No of Participants : 52 (Teaching faculty belonging to all leadership levels)	20th June 2024

Strategy Development and Deployment

Action Plan	Time frame
I. New Faculty Workshop on ‘Being an Effective Teacher’ Resource Persons: • Dr.Tony Sam George, Dean, School of Social Sciences, Christ University, Bangalore. • Dr.John Love Joy, Associate Professor, Department of English, St. Joseph’s College, Trichy. • Internal Faculty Members No of Participants: 59	20th & 21st June 2024
II One Day Workshop on ‘SOFT SKILLS’ organised by CHRD & CGPC in collaboration with CAMBRIDGE UNIVERSITY PRESS & ASSESSMENT For Faculty Facilitators Resource Person: Ms. Ruchi Tomar Master Trainer Cambridge University Press & Assessment No. of Participants: 27	10th July 2024

Strategy Development and Deployment

Action Plan	Time frame
III. One Day Workshop on “OBE Attainment” Resource Persons: Dr. Suja & Dr. Devi Priya CPEC Convenors, Lady Doak College, Madurai Participants : All Faculty Members	29th August 2024
IV. Three Day Workshop on “Digital Teaching Techniques” in collaboration with ICT Academy Participants: 15(internal)+15(external) Faculty Members	September 2024
V. HR Conclave in Collaboration with ICT Academy (All final year students)	September 2024
VI. One Day Workshop on AI Tools for Teaching Participants : All Faculty Members	November 2024
VII. Workshop on “Work-life Balance”	January 2024

FOR NON-TEACHING STAFF

Strategy Development and Deployment

Action Plan	Time frame
I. Workshop on “Office Management”	October 2024
II. Training on “Enhancing Communication Skills (LSRW)” in collaboration with LiFE students of the Department of English Participants as per the CEPT Score	December 2024 Onwards
III. Training on Computer Skills / Digital Awareness / Literacy in collaboration with LiFE students of the Department of Computer Science Participants as per the Skill Test Score	December 2024 Onwards
IV. Workshop on “Building Interpersonal Skills”	November 2024

- **HRD – JOB ANALYSIS (JD & JS) & PERFORMANCE APPRAISAL**
- **FEEDBACK**

Action Plan	Time frame
• Job Description, Job Specification, Performance Appraisal Questionnaire for Management Staff • Preparation of Service Registers for Management Staff	June 2024 onwards
Feedback Review– Parent Teachers Meeting	August 2024

Institutional Development Officer

Action Plan	Time frame
Marketing & Branding (Digital and Offline) ➤ Digital marketing campaigns ➤ Events/Webinars/Seminars/Workshops ➤ Brochures, Pitch deck, Newsletter, one pager ➤ Articles and features about the college on various print and online media ➤ Streamlining Social media contents (Facebook, LinkedIn, YouTube etc.)	Academic year 2024-2025 Year Long Process Year Long Process August 2024 -September 2024 Year Long Process Year Long Process
Donor Database: ➤ Creation of prospective donor database ➤ Segregation Alumnae database ➤ Creation of an Alumnae fundraising funnel	Academic year 2024-2025 August 2024- October 2024 August 2024- October 2024

Action Plan	Time frame
Community Engagement ➤ Strategic Partnerships (Industrial Bodies, Government and other Organizations) ➤ Strategies to align our themes with the SDGs and ensure maximum stake holder engagement ➤ Creation of employee engagement opportunities for the partnering corporates and other organizations.	Academic year 2024-2025
Programs & Projects: ➤ Implementation of sustainable programs and projects ensuring upliftment of backward communities and underprivileged students. ➤ Student centric skilling and Livelihood programs boosting employability and community engagement ➤ Evaluate and analyze programs to ensure impact and continuous improvement	Academic year 2024-2025

Action Plan	Time frame
Fundraising & Collaborations for the Satellite Campus ➤ Collaborate with various government bodies, NGOs and other business and governing bodies to ensure improved stake holder engagement ➤ Creation of a sustainable fundraising ecosystem ensuring adequate and contentious fund flow for all the projects by partnering with corporates, foundations, Grantors and other funding agencies in India as well as abroad.	Academic year 2024-2025
Legal & Regulatory Mandates: ➤ Ensuring adherence to all the regulatory mandates prescribed by the various governing bodies. ➤ Maximize transparency by maintaining and publish financial reports, fund utilization reports other mandatory details periodically	Academic year 2024-2025

Institutional Values and Best Practices

Centre for Environmental Studies

Action Plan	Activities	Time Frame
SKILL TRAINING	A skill training program was conducted at Arulagam on 14 th May 2024, in partnership with the Centre for Women's Studies and the Counselling unit. The training on composting process was provided to the destitute women which enables them to enhance their production.	Completed
ECO-FILM FESTIVAL	The Centre for Environmental Studies, in collaboration with the Department of Zoology and Research Centre, organized the Ecology Film Festival 2024 on 25 th June 2024.	Completed
FACULTY DEVELOPMENT PROGRAM	Faculty Development Program for the teachers handling Environmental Studies course (Studio based)	October 2024

Action Plan	Activities	Time Frame
GUEST LECTURE	Guest lecture for the common Environmental elective students based on the UN theme 2024 “Our Land, Our Future” - Reclaiming the Earth: Strategies for Land Restoration and Sustainable Development - Stewarding Tomorrow: Sustainable Strategies for Our Land - The Role of Education in Waste Reduction: Teaching the Next Generation	December 2024 – March 2025
NATIONAL ENVIRONMENT DAYS	- National Energy Conservation Day - World Pollution Prevention Day - World Forest Day - World Water Day - World Environment Day	October 21, 2024 December 02, 2024 March 21, 2025 March 22, 2025 June05, 2025
28-01-2025		120

Statement of Purpose [as per UGC IDP]	Action Plan	Time frame
SMART CAMPUS	• Green Campus Initiatives – Eco Brigadiers: Enabling LEB Students to manage campus clean and green • Zero-Waste Programs - Implement recycling, composting, and waste reduction initiatives aimed at minimizing landfill contributions. • No Vehicle Day - To reduce carbon emissions from transportation and raise environmental awareness. • Sustainable Transportation – Encourage EV, walking or cycling in campus as part of a broader sustainability initiative.	Academic year 2024-2025

Statement of Purpose [as per UGC IDP]	Action Plan	Time frame
SMART CAMPUS	• Reduce Electricity Day – To reduce the carbon footprint associated with electricity consumption. • Energy Management and Monitoring – Integration of renewable energy sources solar panels with building systems – net feed in meter. • Water Management through proper functioning of Sewage Treatment Plant, Rainwater harvesting and Percolation pond	Academic year 2024-2025

Statement of Purpose [as per UGC IDP]	Action Plan	Time frame
SMART CAMPUS	Dismantling e-waste - The e-waste was properly dismantled in collaboration with CIT on 6th August 2024, and a certificate was subsequently received, confirming its proper disposal. 	Completed

Statement of Purpose [as per UGC IDP]	Action Plan	Time frame
GREEN/ SUSTAINABLE BUILDING	Green, Energy and Environment Audit will be done for the Academic Year 2023 – 2024	Academic year 2024-2025
BOTANICAL PARK/ GARDEN	Documentation of trees in satellite campus Maintenance of Herbal and Botanical Garden for education and research Education: A studio-based Environmental Studies course is offered to undergraduate students. Research: Focus on the growth and the medicinal values of plants.	Academic year 2024-2025

Statement of Purpose [as per UGC IDP]	Action Plan	Time frame
Flexibility and Multidisciplinary	Indian Institute of Remote Sensing - LDC a network institute of IIRS outreach program under Indian Space Research Organization, Government of India. 29 students were registered in August 2024. UNNAT BHARAT ABHIYAN - • MoU signed with State Institute of Rural Development and Panchayat Raj, Tamil Nadu. Chennai in Dec. 2024 • MoU between Lady Doak College and Regional Coordinating Institute (RCI), Gandhigram Rural Institute (Deemed to be University).	Academic year 2024-2025 Completed

Statement of Purpose [as per UGC IDP]	Action Plan	Time frame
Flexibility and Multidisciplinary	The objective of this MoU is to establish collaboration and jointly undertake the UBA activities such as ➤ Development projects for rural, tribal and farming communities ➤ Organizing Capacity Development/ Training Programme / Internships /Seminar / Workshops / Research	Academic year 2024-2025

Counselling Centre

Theme : Institutional Values & Best Practices

Unique Selling Point : Counselling Services that contribute towards imparting holistic education

Gospel Values in the Institutional Mission : Love, Justice, Equality, Peace

Best Practice : Refreshing Hearts through Hope and Compassion

Action Plan	Time frame
Designing a logo for the Counselling Centre LOGO DESCRIPTION: This logo represents growth, healing, and transformation, enabled through the Counselling Centre at LDC . This design reflects unity and completeness, highlighting the centre's focus on holistic care. Inside the circle, branches show a journey of change and renewal. At the bottom, the branches have dry leaves, representing the struggles we all face. As we look up, the leaves turn green and healthy, showing growth and healing. At the top, fresh green leaves and a fruit appear, symbolizing personal growth and hope. In the middle of the circle is a butterfly, a symbol of transformation. It reminds us that change is possible and that, through counselling, people can become stronger and more beautiful, like a butterfly emerging from its pupa. This design signifies the essence of care, support, and the nurturing environment provided by the counselling centre. Designed by Ms. Rubeena, Peace club member, UG – Bio-technology, PGDCP, M.Sc. Psychology (at present)	Completed in June 2024 

UGC Based Institutional Development Plan

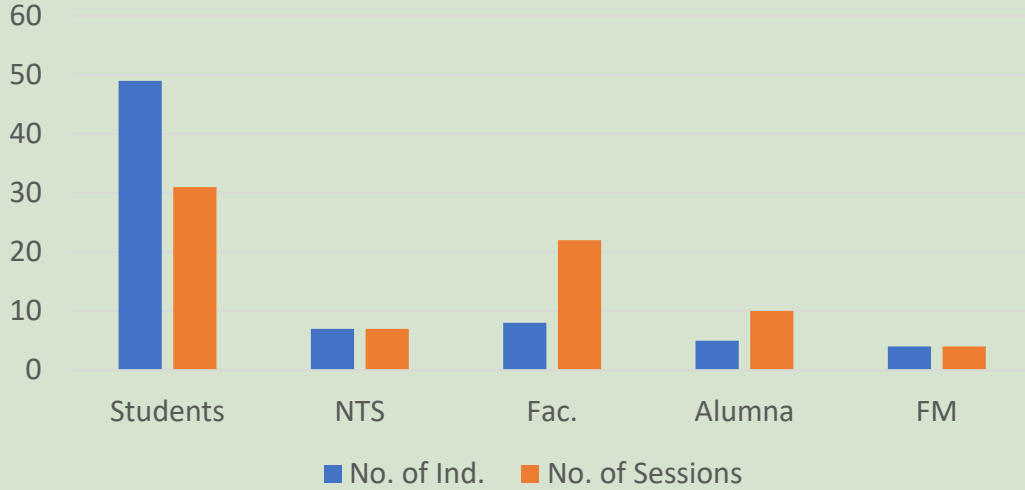
S.No .	Enablers	Types of infrastructure digital	Details of digital infrastructure & its usage ESSENTIAL	Action Plan	Time Frame
1	Human Resources : Supportive-Facilitative Enablers	Mental Health	Ensuring students mental health, providing appropriate infrastructure and support.	<u>Infrastructure</u> Counselling Centre at LDC has an appropriate infrastructure by providing a safe and welcoming environment for the members ensuring confidentiality and trust. <u>Support</u> • One – One Counselling Sessions • Group Counselling Sessions	June 2024 – April 2025

Theme : Institutional Values & Best Practices

Unique Selling Point : Counselling Services that contribute towards imparting holistic education

Gospel Values in the Institutional Mission : Love, Justice, Equality, Peace

Best Practice : Refreshing Hearts through Hope and Compassion

Action Plan	Time frame																		
One – One Counselling Services (Referral services to Psychiatrists, & Follow-up Sessions) One - One Counselling Services (June 2024 – 14th August 2024) <table><tr><th>Category</th><th>No. of Ind.</th><th>No. of Sessions</th></tr><tr><td>Students</td><td>49</td><td>31</td></tr><tr><td>NTS</td><td>7</td><td>7</td></tr><tr><td>Fac.</td><td>8</td><td>22</td></tr><tr><td>Alumna</td><td>5</td><td>10</td></tr><tr><td>FM</td><td>4</td><td>4</td></tr></table>	Category	No. of Ind.	No. of Sessions	Students	49	31	NTS	7	7	Fac.	8	22	Alumna	5	10	FM	4	4	June 2024 – April 2025
Category	No. of Ind.	No. of Sessions																	
Students	49	31																	
NTS	7	7																	
Fac.	8	22																	
Alumna	5	10																	
FM	4	4																	

Theme : Institutional Values & Best Practices

Unique Selling Point : Counselling Services that contribute towards imparting holistic education

Gospel Values in the Institutional Mission : Love, Justice, Equality, Peace

Best Practice : Refreshing Hearts through Hope and Compassion

Action Plan	Time frame
Group Counselling Sessions Pre-marital Counselling Sessions for Outgoing Christian Students (in collaboration with CAC)	17 th September 2024
Peer Support Group Session [Students]	Once in two months
Interactive Sessions for I UG Students	Jan. & Feb. 2025
IPR Sessions for the I UG Resident Students	Oct. – Dec. 2024

UGC Based Institutional Development Plan

S.No.	Enablers	Types of infrastructure digital	Details of digital infrastructure & its usage ESSENTIAL	Action Plan	Time Frame
2	Human Resources: Supportive-Facilitative Enablers	Cross-Functional Enablers:	<u>Resilience and Well-Being Programs:</u> Incorporate resilience-building initiatives and mental health support services to foster an environment of well-being for all members of the HEI community.	Grievance Redressal Mechanism through three different committees exclusively for Faculty, NTS, and Students respectively.	June 2024 – April 2025 (Need-based)
				Growth Group Sessions [counselling team members, interested staff (both teaching & non-teaching)]	4th & 8th October 2024
				Bereavement Support Group Sessions [interested faculty and staff members who are handling grief]	Twice in a year

Theme : Institutional Values & Best Practices

Unique Selling Point : Counselling Services that contribute towards imparting holistic education

Gospel Values in the Institutional Mission : Love, Justice, Equality, Peace

Best Practice : Refreshing Hearts through Hope and Compassion

Action Plan

Time frame

Implementation of the UB funded Project on 'Reorienting the Inner Compass towards Peace' as part of the Peace Education Programme, Peace Education : An Integral part of whole person education (UB_PE_WPE)

Harmony - Monthly get-togethers - Faculty, Staff members and Family members

Departments Visited : Computer Science, Mathematics (Aided & SF), Chemistry, French & Fashion Designing, Botany, Tamil, Physics, Commerce; English, BBA, Social Sciences have asked for slots.

- Completed in June & July 2024
- Ongoing

Movie Day - Facing the Giants & The Parent Trap were screened on 26th June 2024 & 25th July 2024



Theme : Institutional Values & Best Practices

Unique Selling Point : Counselling Services that contribute towards imparting holistic education

Gospel Values in the Institutional Mission : Love, Justice, Equality, Peace

Best Practice : Refreshing Hearts through Hope and Compassion

Action Plan	Time frame
<i>Implementation of the UB funded Project on 'Reorienting the Inner Compass towards Peace' as part of the Peace Education Programme, Peace Education : An Integral part of whole person education (UB_PE_WPE)</i>	
Inner Peace Retreat for IVBC/VBC Facilitators Inner Peace Retreat for IVBC/VBC facilitators was held on 12th July 2024. Dr. Beulah Jeyashree, Principal & Secretary, delivered the inaugural address, emphasizing on the significance of a harmonious mind and a compassionate heart. Mr. Santhosh Vennamalla, Psychologist cum Coach, Interblend Services, Hyderabad was the Resource Person. The participants shared that they had a meaningful experience of learning, interacting, and reflecting.	Completed on 12th July 2024  
Creative Writing Workshop on 'Forgiveness'	20th – 22nd September Saranthangi
Peace Retreat for all Faculty members	18th & 19th November 2024 (Proposed)

UGC Based Institutional Development Plan

S.No.	Enablers	Types of infrastructure digital	Details of digital infrastructure & its usage ESSENTIAL	Action Plan	Time Frame
3	Human Resources: Supportive-Facilitative Enablers	Strategic Funding and Emotional Support Enablers:	<u>Emotional Intelligence and Support Networks:</u> Embed emotional intelligence training and establish support networks to aid students, staff, and faculty in managing the demands of academia with resilience.	Celebrating Youth Skills on the theme, 'Youth Skills for Peace & Development'	15th - 19th July 2024
				Strengthening the Academic Advisor-Advisee System (in collaboration with the DSA)	Sept. - April 2025
				Student Forum (in collaboration with the office of the DSA and student cabinet)	Once in a month. Completed a forum on 'Unlocking Human Potential' for the cabinet representatives on 30th July & 8th August 2024 respectively.
				ENHANCE - Emotional Resilience Building Programme	Nov. 2024 - April 2025
				'Open Doors to Open Hearts' - sessions with an objective of enhancing EQ	6 sessions per year

Theme : Institutional Values & Best Practices

Unique Selling Point : Counselling Services that contribute towards imparting holistic education

Gospel Values in the Institutional Mission : Love, Justice, Equality, Peace

Best Practice : Refreshing Hearts through Hope and Compassion

Action Plan

Time frame

Implementation of the UB funded Project on 'Reorienting the Inner Compass towards Peace' as part of the Peace Education Programme, Peace Education : An Integral part of whole person education (UB_PE_WPE)

Celebrating Youth Skills (Peace Club collaborated with the Centre for Entrepreneurship Development)

1. Essay Writing & Slogan Writing Competition - 'Peace and Development : Envisioning Future Skills'.

2. Selfie Point near CED trade centre

3. Tree Plantation by Dr. R. Nimma Elizabeth ,Vice-Principal, Lady Doak College

4. TED Talks & Digital Display of Slogans/Kaushal Yuva Samvad

5. Vocational Skill Exhibition/Kaushal Pradarshini

6. Skill on Wheels : Skills Training at Arulagam Home & Sale of products

7. Skill Expo/ Chintan Shivir : Skill expo was Inaugurated by

Mr. John Chester David, Head of Corporate Social Responsibility, TVS Sri Chakra ltd.

Students shared their personal reflections on their learning experience.

Observance of World Youth Skills Week was done from 15th – 19th July 2024 on the theme, 'Youth Skills for Peace and Development'.



UGC Based Institutional Development Plan

S.No.	Enablers	Types of infrastructure digital	Details of digital infrastructure & its usage Essential	Action Plan	Time Frame
4	Academic Enablers	Curriculum embedded with Employability Skill	Curriculum to focus on Conflict resolution and negotiations etc (Conflict resolution and negotiations – Peace Club and Counselling Centre to focus)	Offering the Value-Added Course on ‘Discovering the Real Self’ for the fourth batch of students.	Even Semester
				Value Added Course centered on the theme, conflict resolution and negotiation skills to be framed.	Academic Year 2024 - 25
		Flexibility and multidisciplinary	Additional certificate programs across the field may be offered.	Foundations of Palliative Care (in collaboration with Pallium India under the mentorship of Dr Sue Royappa, Chief Medical Officer, Health Secure Foundations, USA) Had initial discussions with Dr Sue Royappa and Dr. Sridevi, Pallium Phase 1 : Organising ToT – Training of Trainers	Academic Year 2024 - 25

UGC Based Institutional Development Plan

S.No.	Enablers	Types of infrastructure digital	Details of digital infrastructure & its usage Essential	Action Plan	Time Frame
5	Academic Enablers	Flexibility and multidisciplinary	Universities can also offer certificate programs by having MoUs with industries, reputed international organisations, etc.	Ongoing MoU (with Person to Person, Hyderabad). Virtual Orientation Cum inaugural of the online diploma course was organized on 28.06.2024. Offering the Online Diploma Course on 'Cultivating Emotional Wellbeing' for the first batch of 20 students.	Academic Year 2024 - 25

Centre for Music

Types of Infrastructure	Details of its usage	Action Plan	Time frame
Flexibility and multidisciplinary	Additional certificate programs across the field may be offered.	Certificate for training in Musical Theatre.	February 25, 2025.
	Universities can also offer certificate programs by having MoUs with industries, reputed international organisations, etc.	MoU to be planned with Trinity College of London and Rock school in New Delhi.	February 25, 2025.

Sd/-

Dr. R. Jeyakodeeswari & Dr. S. Narmatha

IQAC Coordinators